

BIG SUR MULTI-AGENCY ADVISORY COUNCIL
BY-LAWS

ARTICLE I NAME

The name of this body shall be the Big Sur Multi-Agency Advisory Council. Whenever the term “COUNCIL” is used in these By-Laws, it shall mean the Big Sur Multi-Agency Advisory Council.

ARTICLE II PURPOSE/DUTIES

The COUNCIL was established by the Monterey County Board of Supervisors by Resolution No. 86-443 on July 8, 1986.

The COUNCIL shall facilitate communication and coordination among the governmental agencies that have jurisdiction within the Big Sur Area and the residents and landowners of the area, and to review and make recommendations on proposed projects and developments by federal, state, and local agencies for the purpose of reviewing their compliance with the specific policies of the certified Big Sur Coast Land Use Plan.

The COUNCIL shall review all proposed projects and programs and report to its member agencies on a regular basis. The COUNCIL may recommend to its member agencies appropriate agreements with public agencies and private non-profit organizations to further the purposes of the Big Sur Coast Land Use Plan. The COUNCIL may make such other recommendations to the Forest Service or other appropriate federal, state and local agencies as it may deem necessary to carry out its purposes.

ARTICLE III MEMBERSHIP

Section 1 – Composition

Membership shall be appointed by the Monterey County Board of Supervisors. The COUNCIL shall consist of the following representatives or their delegates:

- Member, 19th Congressional District
- District Ranger, U.S. Forest Service, Los Padres National Forest
- Director, Monterey Bay National Marine Sanctuary
- Member, 17th Senate District
- Member, 30th Assembly District
- District Director, Central Coast District, California Coastal Commission
- District Director, District 5, California Department of Transportation
- District Superintendent, Monterey District, California Department of Parks and Recreation
- Director, Monterey Peninsula Regional Park District
- Member, District 5, Monterey County Board of Supervisors
- Director, Monterey County Planning & Building Inspection Department
- President, Big Sur Chamber of Commerce
- President, Coast Property Owners’ Association

Resident, Big Sur area

The Big Sur area resident shall be appointed by the Monterey County Board of Supervisors to a two-year term and shall be subject to recall from the Council if the Board of Supervisors are so petitioned by more than 50% of registered voters within the boundaries of the Big Sur Coastal Planning Area. In the event of such recall, a replacement shall be appointed by the Board of Supervisors within 30 days.

By invitation of the COUNCIL, other representatives, such as the Carmel Unified School District, California State University Monterey Bay, National Oceanographic and Atmospheric Administration, and the California Department of Fish and Game, may be invited to participate on a non-voting basis in the proceedings of the COUNCIL on such terms as determined by the COUNCIL.

Section 2 – Vacancies

Vacancies shall be filled by the Board of Supervisors.

Section 3 – Attendance At Meetings

Members are expected to attend all meetings of the COUNCIL. A member who is unable to attend a given meeting shall give advance notice of his/her inability to attend to either the designated Chair of the COUNCIL.

ARTICLE IV OFFICERS

Section 1 – Chairperson

The meetings of the COUNCIL shall be convened by the Chair elected by the COUNCIL at the January meeting.

Section 2 – Vice-Chairperson

The Vice-Chairperson of the COUNCIL shall be elected by the COUNCIL at the January meeting. The Vice-Chairperson shall perform duties of the Chairperson in his or her absence or as delegated by the Chairperson.

Section 3 – Officers

The COUNCIL may elect any other officers deemed necessary by the majority vote of its members.

Section 4 – Staff Support

Monterey County Planning and Building Inspection Department shall provide staff and technical assistance to the COUNCIL.

ARTICLE V MEETINGS

Section 1 – Frequency and Time

Meetings of this COUNCIL shall be held at least once each quarter within the Big Sur area. The COUNCIL shall meet at such other places and times as the Chairperson or the COUNCIL shall designate.

Section 2 – Minutes

Minutes shall be printed of the regular meeting of the COUNCIL. These minutes will be sent to COUNCIL members, and anyone requesting copies. Copies of the minutes of the previous meetings will be available at the next regular meeting of the COUNCIL.

Section 3 – Agenda

Items to be considered for the regular meeting of the COUNCIL shall be sent to the Chair of the COUNCIL. The agenda for the regular meeting of the COUNCIL shall be sent to members in a timely manner. The agenda shall be posted publicly at least 72 hours before the regular meeting of the COUNCIL. Copies of the agenda will be available at the regular meeting of the COUNCIL.

ARTICLE VI COMMITTEES

The COUNCIL may establish standing or limited sub-committees whose members shall be appointed by the Chair subject to approval by the COUNCIL. Such sub-committees shall have at least two (2) members of the COUNCIL among their members.

ARTICLE VII PARLIAMENTARY RULES

Section 1 – Conduct of Meetings

The meeting of the COUNCIL shall be conducted in accordance with Robert's Rules of Order (Newly Revised Edition) and the Brown Act, Government Code Section 54950, *et. seq.* Audience participation shall be encouraged.

Section 2 – Quorum

A quorum shall be a simple majority of the total official membership.

Section 3 – Majority Vote

The affirmative vote of not less than a simple majority of all of the members of the COUNCIL shall be necessary to take any action or to otherwise approve any motion.

ARTICLE VIII ADOPTION AND AMENDMENT

Section 1 – Adoption

These By-Laws shall become effective immediately upon approval by a majority of the membership of the COUNCIL and approval of the Board of Supervisors.

Section 2 – Amendment

These By-Laws are subject to amendment in accordance with Robert’s Rules of Order (Revised Edition). The By-Laws may be amended upon recommendation of the COUNCIL and/or approval of the Board of Supervisors.

Adopted by the COUNCIL: January 6, 1995

Approved by the Board of Supervisors: January 24, 1995

Amended March 18, 1997 by Resolution 97-105; Amended May 16, 2000 by Resolution 00-192; legislative district numbering updated per original Board of Supervisors intent.