

File #: \_\_\_\_\_



**County Of Monterey Housing And Community Development** – Planning – Building – Housing  
1441 Schilling Place, South 2nd Floor, Salinas, California 93901-4527  
(831) 755-5025

**Inland Design Approval Application Form**

**Assessor's Parcel Number:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**Property Owner:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

**Applicant:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

**Agent:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

**Project Description:** (Attach separate sheet for additional details)

**\*Materials To Be Used-Description:** (Attach)

**\*Colors to be Used-Description:** (Attach)

Please Read [Design Approval Request Instructions](#). I acknowledge that I will need a building permit and must comply with the Monterey County Building Ordinance and that this approval is for design of the structures and compliance with zoning regulations only. For properties served by onsite wastewater treatment system (OWTS), the environmental health bureau (EHB) will not review this application but may need to require redesign of the project in the subsequent construction permit application to address impacts related to the existing OWTS or future standby area. A project redesign may require a subsequent design approval application and additional fees.

**Property Owner/Agent Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**FOR DEPARTMENT USE ONLY**

**Zoning:** \_\_\_\_\_

**Land use Plan:** \_\_\_\_\_

**Advisory Committee:** \_\_\_\_\_

**Related Permits:** \_\_\_\_\_

**Planner:** \_\_\_\_\_

**Within Arch Buffer Zone?**

Yes  No

**On Septic System (OWTS)?**

Yes  No

**Legal Lot?**

Yes  No

**Does this Correct a Violation?**

Yes  No

**Findings:**

- The Project Is Consistent with The 2010 General Plan, The Applicable Area Plan, And Meets The Regulations In Title 21 (Zoning Ordinance-Inland); And
- The Design Of The Proposed Project Assures Protection Of The Public Viewshed, Is Consistent With Neighborhood Character, And Assures Visual Integrity Without Imposing Undue Restrictions On Private

Property Because: \_\_\_\_\_

**Decision:**

Over-The-Counter

Administrative

**Action:**

Approved

Denied

**Conditions:**

Attached

None

**Approved By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Copy to Applicant:**

In Person

Mail

**Date:** \_\_\_\_\_

## Statement Of Planning Scope Of Work (Inland)

**Page 1 of 2 (See page 4 for policy references)**

PLEASE CHECK "YES" OR "NO" FOR ALL BOXES

*The Project is For:	
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Agricultural <input type="checkbox"/> Public or Quasi-Public <input type="checkbox"/> Industrial Use	
<input type="checkbox"/> Yes <input type="checkbox"/> No	Proposes a cell-site, telecom (digital) communication facility/site?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Includes the construction of a new structure?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Proposes a lot line adjustment or subdivision?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Includes the enlarging, altering, repairing, moving, improving, or removing of existing structures? If "yes", describe:
<input type="checkbox"/> Yes <input type="checkbox"/> No	Includes demolition work. If "yes", describe:
<input type="checkbox"/> Yes <input type="checkbox"/> No	Includes the use of roofing materials that are different in type and/or color from the original materials? If "yes," describe:
<input type="checkbox"/> Yes <input type="checkbox"/> No	Includes replacement and/or repair of (50%) or more of the exterior walls of a structure?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Includes historical structure or a structure more than fifty (50) years old?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Includes an accessory structure(s)? If "yes", describe:
<input type="checkbox"/> Yes <input type="checkbox"/> No	Includes the placement of a manufactured home, mobile home, modular or prefabricated unit? <input type="checkbox"/> Private Property <input type="checkbox"/> Park Installation (mobile home park):
<input type="checkbox"/> Yes <input type="checkbox"/> No	Located within ¼ mile of a public airport?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is this the first residence on a property?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Proposes a secondary unit?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Changes or modification to an approved application?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Involves removal of native vegetation?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Includes retaining walls or riprap?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Involves modifications to existing utilities and/or power lines?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Proposes any tree removal? If "Yes" indicate: Type: _____ Size: _____ Number: _____
<input type="checkbox"/> Yes <input type="checkbox"/> No	Includes Grading, Soil Import/Removal, And/or Drainage Changes.
<input type="checkbox"/> Yes <input type="checkbox"/> No	Includes constructing, enlarging, altering, repairing, moving, improving or removing a well.
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is associated with a new water system/improving an existing water system? Water system: _____ number of connections: _____
<input type="checkbox"/> Yes <input type="checkbox"/> No	Located 50 feet from a bluff?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Involves or includes an existing or proposed trail or easement.
<input type="checkbox"/> Yes <input type="checkbox"/> No	Located within 100 feet of seasonal or permanent drainage, lake, marsh, ocean, pond, slough, stream, wetlands? If "yes," describe:
<input type="checkbox"/> Yes <input type="checkbox"/> No	Includes cultivation of land that is currently not cultivated?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Proposes non-agricultural uses adjacent to agricultural uses?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Located within a special treatment area?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Proposes development on slopes over 25%?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Occurs within 100 feet of creek/drainage (including seasonal) or river?

## Statement Of Planning Scope Of Work (Inland)

Page 2 of 2 (See page 4 for policy references)

<input type="checkbox"/> Yes <input type="checkbox"/> No	Connects to an existing well or private water system?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Includes a new individual or existing wastewater system (e.g. septic)?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Includes constructing, enlarging, altering, repairing, moving, improving or removing a septic tank/system?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Located within the winery corridor?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Would any portion of the proposed development be visible from a public road, designated vista point, or public park? If yes, is it located on a slope or near the top of a hill? <input type="checkbox"/> yes <input type="checkbox"/> no
<input type="checkbox"/> Yes <input type="checkbox"/> No	Located within a community area or rural center?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Includes subdivision creating five or more lots, or new commercial/industrial use that creates intensity equal to or greater than five residences?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Proposes or requires affordable housing?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Requires a general plan amendment?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the project located within a study area?

Please describe completely and fully the project you are applying for. Include information on all questions answered with a "Yes." Attach additional sheets if necessary.

I, the undersigned, have authority to submit application for a permit on the subject property. I have completed this questionnaire accurately based on the proposed project description. It is my interpretation that the project is consistent with the 2010 Monterey County General Plan. I understand that Monterey County may require project changes or some other permit/entitlement if the project is found to be inconsistent with any general plan policy.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

***Please remember to provide photos, colors, and materials, as these are mandatory.***

### Policy Reference Based On Topic

General Plan Amendment	Lu-1.7, Lu-2.18, Lu-2.19, Lu-2.21, Lu-2.23, Lu-2.24, Lu-2.27, Lu-2.29, Lu-6.5, Lu-9.6 Thru Lu-9.8, Gs-1.11, Csv-1.4, Ps-3.1, Os-5.20, Os-8.6,
Within City Sphere Of Influence Or Memorandum Of Understanding	Lu-2.14 Thru Lu-2.19, Ag-1.12, Gs-1.14
Community Areas	Lu-1.8, Lu-1.19, Lu-2.3, Lu-2.10 Thru Lu-2.12, Lu-2.20 Thru Lu-2.27, Lu-2.29, Lu-9.5, C-1.1, Os-3.6, Os-5.17, Os-8.6, Os-9.2, Os-10.10, T-1.7, Awcp-3.4a, Nc-1.5, Gs-1.1, Gs-1.13, Ag-1.3, Ag-1.4, Ps-1.1, Ps-1.2, Ps-3.1, Ps-4.13, Ps-5.1, Ps-8.2, Ps-11.14, S-2.5, S-5.17, S-6.4, S-6.5,
Rural Centers	Lu-1.8, Lu-1.19, Lu-2.3, Lu-2.11, Lu-2.12, Lu-2.26 Thru Lu-2.32, Os-5.17, Os-9.2, Os-10.10, T-1.7, T-1.8, Awcp-3.4a, Nc-1.5, Gs-1.13, Ag-1.3, Ps-1.1, Ps-1.2, Ps-3.1, Ps-4.13, Ps-5.1, Ps-8.2, S-5.17, S-6.5,
Special Treatment Areas	T-1.4, T-1.8, Gs-1.1 Thru Gs-1.3, Gs-1.10, Gs-1.12, Gmp-1.6 Thru Gmp-1.9, Csv-1.1, Csv-1.3, Csv-1.5 Thru Csv-1.7, Cv-1.22, Cv-1.23, Cv-1.25, Cv-1.27, Cach-1.5,
Study Areas	Gs-1.7, Gs-1.11, Csv-1.4, Cv-1.26
Winery Corridor	Ag-4.1 Thru Ag-4.5, AWCP
Development Outside Community Areas Or Rural Centers	Lu-1.19, S-2.7, Os-3.6
Development On Slopes Over 25%	Lu-9.5, Os-3.5, Os-3.6, Os-3.9, S-1.2, Cv-2.9, Cv-6.2, Cv-6.4, Cv-6.5, FOMP-A-6, Gmp-4.1, Gs-1.1, Gs-3.1, Nc-1.3, Nc-3.9, Nc-3.10, T-3.6
Conversion To Agriculture	Os-3.5, Os-5.22, Ag-1.6, Ag-1.7, Ag-1.12, Ag-2.9, Ag-3.3nc-3.10, Nc-3.11, CV-6.2, Cv-6.4,
Routine And On-Going Ag Activities	Ag-3.1 Thru Ag-3.3
Non-Ag Adjacent To Ag Uses	Lu-1.5, Lu-2.8, Ag-1.2, Ag-2.8, Cv-6.1, Gs-1.1, T-1.8
Agriculture (F, PG, & RG)	Lu-3.1, Lu-3.2, 6.0 – Agriculture Element
Farm Worker Housing	Ag-1.6
Ag Employee Housing	Ag-1.7
Ag Support Facilities	Ag-2.1 Thru Ag-2.9
Rural Residential (LDR, RDR, & RC)	Lu-2.34 Thru Lu-2.37
Urban Residential (HDR & MDR)	Lu-2.33
Commercial (LC, HC, & VPO)	Lu-4.1 Thru Lu-4.8, Ed-2.3, Ed-4.2
Industrial (Ai, Li, & Hi)	Lu-5.1 Thru Lu-5.9, Ed-2.3, Ed-4.2
Public / Quasi Public (PQP)	Lu-6.1 Thru Lu-6.5
Affordable Housing	Lu-1.19, Lu-2.11 Thru Lu-2.13, Lu-2.23, Lu-2.28, T-1.7, T-1.8, Nc-1.5, Gs-1.13, Gmp-1.9, Fomp-H-1.1, Fomp-C.3, Cv-1.6, Cv-1.27
Secondary Units	Lu-2.10, Cv-1.6, Gs-1.13, Nc-1.5, T-1.7, Ps-1.1
Subdivision	Lu-1.7, Lu-9.3 Thru Lu-9.5, Ag-1.3, Nc-1.5, Awcp-3.5.A, T-1.5, T-1.7, Gs-1.13, Cv-1.6, Cv-1.7, Ps-1.1, Ps-3.2, Ps-3.9, Ps-3.19, Ps-4.9, Ps-4.13, Ps-11.10, S-1.7, S-2.7, S-4.10, S-4.27, S-6.7, Os-1.5, Os-1.10, Os-6.5, Os-7.5, Os-8.4,
Lot Line Adjustment	Lu-1.14 Thru Lu-1.16
Off-Site Advertising	Lu-1.10
Exterior Lighting	Lu-1.13
Landscaping	Os-5.6, Os-5.14
Tree Removal	Os-5.9, Os-5.10, Os-5.25, Ps-12.10, Cach-3.4, Cv-3.11, Fomp-C-1, Fomp-C-2.1 Thru Fomp-C-2.5, Gmp-3.3, Gmp-3.5, Gs-1.5, Gs-1.8, Gs-3.3, Nc-3.4, T-3.7.
Circulation (E.G. Roads, Transportation)	Chapter 2.0

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### Colors / Materials Sample Page and Photos

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