



Monterey County Behavioral Health Quality Improvement Memo

RE:	Display of License for Therapy Services and Notifying Members of BBS Complaint Procedures
Reference	California Senate Bill 1024 Board of Behavioral Sciences
Form in Avatar	BBS Notice to Members
Effective	July 1, 2025

Display of License

As part of ongoing quality improvement efforts and in accordance with the Board of Behavioral Science (BBS) and State Law, there will be a change to the legal requirement that mandates licensees and registrants display their license or registration in a conspicuous location at their primary place of practice (Senate Bill 1024). The goal of SB 1024 is to clarify key points pertaining to modernizing the display of license requirement to account for telehealth services.

To account for the increasing use of telehealth, and the difficulty of physically displaying a license or registration when providing telehealth services, **beginning July 1, 2025**, licensees and registrants are only required to display their license or registration in a conspicuous place in their primary place of practice when rendering professional clinical services *in person* and does not need to be physically displayed when services are provided via telehealth. However, to ensure that all persons maintain access to essential information confirming their therapist’s licensure, the law requires additional information to be included in required “BBS Notice to Members” that a Board Licensee or registrant must provide to each member upon initiating psychotherapy services.

For all new members for whom services are initiated on or after July 1, 2025, the “BBS Notice to Members” must contain the following information:

- The licensee or registrant’s full name as filed with the Board of Behavioral Sciences (BBS)
- Their license or registration number
 - The type of license or registration (for example licensed marriage and family therapist, associate clinical social worker, etc.)
 - The expiration date of the license or registration number

BBS Notice to Members

- To assist clinicians in complying with these laws, QI has combined the Display of License form and the Notice of BBS Complaint Procedures form into one form titled “BBS Notice to Members”

- This combined form will contain the required information as noted above and will also inform members of the BBS complaint procedure.
- The updated “BBS Notice to Members” is available on AVATAR (see screenshot below) and on paper under the associated QI Memo. If completed in AVATAR, a printout is available with Report 177. If completed in paper version, the form must be scanned, and the BBS Notice to Members form filled out.

Procedure

1. Effective: July 1, 2025
2. This applies to BBS licensed/registered providers for MH and SUD
3. All new members must receive the BBS Notice to Members detailing the SB 1024 requirements as listed above and stating where they can file a complaint (AB 630, Chapter 229, Statutes of 2019)
 - a. Must be provided to new members prior to initiating psychotherapy services
4. Delivery of this notice to the member must be documented in a progress note

CLIENT, TEST (000800292)
 M, 68, 07/15/1956
 Ht: 5' 3", Wt: 180 lbs, BMI: 31.9
 Address: Homeless HOMELESS homeless hOMEleSS, ...

Ep: -
 Phone Number: 831-999-9999

DX P: -
 Attn. Pract.: -
 Adm. Pract.: -
 Preferred Name: TESTBEST

Chart | **BBS Notice to Members**

Board of Behavioral Science

Submit

Was this form scanned?
 Yes No

Date: 04/22/2025

Staff: [Redacted]

License / Registry Information
 Type of License: LCSW / License Number: [Redacted] / Expiration Date: [Redacted]

Is the Licensee/Registrant information correct?
 Yes No