

How to Create an Account and Make Online Payments - EH

1 Navigate to www.co.monterey.ca.us/government/departments-a-...

2 Scroll down and click "Online Payment"

The screenshot shows a website navigation menu on the left with the following items: "march 2023 Inception Express", "COVID - 19", "Online Payments" (highlighted in purple), "Customer Survey - Field Service", "2023-2024 Fee Schedule", "Calendar", "Customer Survey", "About Us", "Beach Advisories", "Cannabis Management Services", and "Consumer Health Protection". The main content area features a teal banner that reads "ENVIRONMENTAL HEALTH NOW OFFERS ONLINE PAYMENT". Below this, a paragraph states: "Environmental Health now offers the convenience of online payments! There are s Environmental Health Bureau service invoice:". A list of four payment options follows: 1. Online Payment (Some Mobile devices are not supported) (Effective March \$1.95, whichever is greater, will be assessed on all online payment transactions), 2. Pay by Phone and speak to a live attendant- (831) -755-4505, 3. Mail Your Payment - 1270 Natividad Road. Salinas, CA 93906, and 4. Pay in Person or Drop-off a Payment - Click here for locations. The first option is circled in orange. At the bottom of the page, a teal banner reads "HEALTH PERMITS".

3

If you don't already have an account (post people don't), Click "CREATE AN ACCOUNT." Otherwise provide login credentials and skip to step 11 (search).

Receipts, checking on the status of pending

PASSWORD: *

[Forgot Password?](#)

Sign In

Remember me on this device

Not Registered?
CREATE AN ACCOUNT

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4

Complete form.

Login Information

STEP 1 OF 2: ACCOUNT DETAILS

* Required Fields

USER NAME: *

E-MAIL ADDRESS

(4-32 characters may contain letters, numbers, and these special characters: @ _ - .)

PASSWORD: *

TYPE PASSWORD AGAIN: *

5 Click "CONTINUE"

ENTER SECURITY QUESTION: *
To what city did you go the first time you flew ...^x ▼

ANSWER: *
San Francisco

I have read and accepted the above terms. [Terms of Service](#) [↗]

CONTINUE

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6 Click here.

Select Contact Type

STEP 2 OF 2: CONTACT DETAILS

Accounts Receivable

Individual

Organization

[Back](#)

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7 Complete this form. Required fields marked with an '*'.

Accounts Receivable

Individual

Organization

*** Required Fields**

FIRST: * 

MIDDLE:


LAST: *


NAME OF BUSINESS:

8 Click "Submit"

SECONDARY PHONE:

E-MAIL:

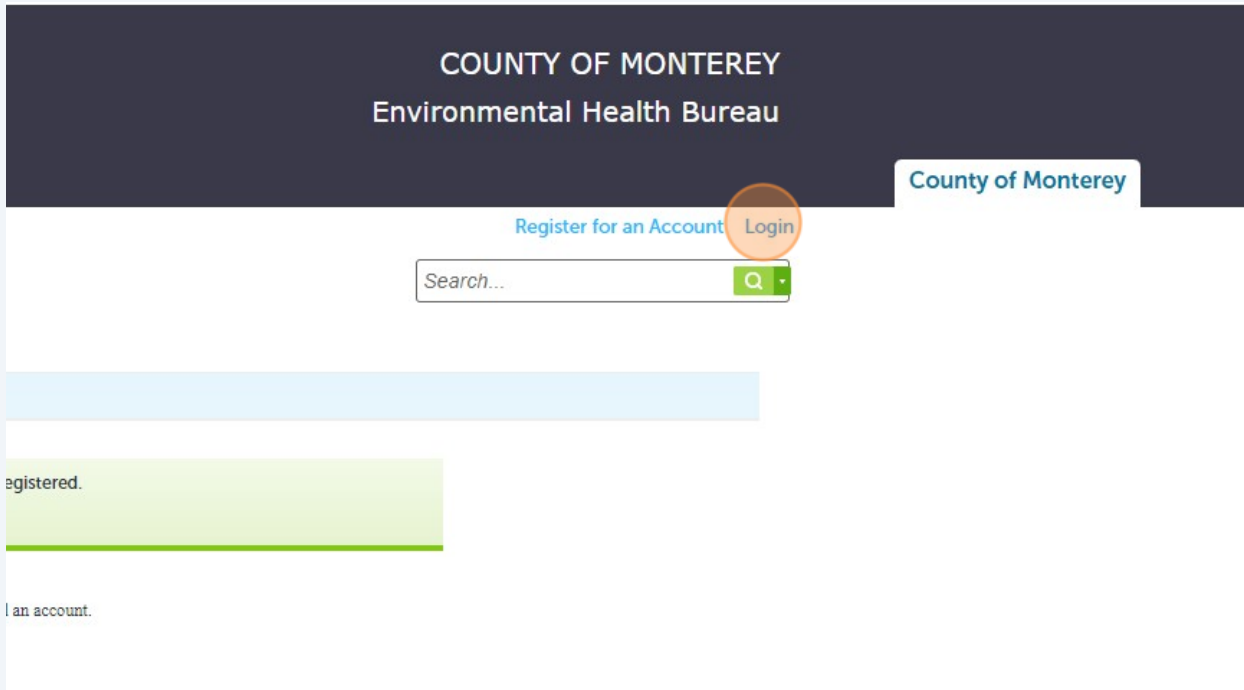
COUNTRY: Select 

 Submit

Back

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9 Click "Login" and be prepared to use the Username/Password you just created.



10 Enter your new user name or email. Enter your password. Click "Sign In"

Enter your user name and password in the box on the right.

or a free Citizen Access account. It only takes a few minutes to create an account. You will receive the benefits of seeing a complete history of your records, checking on the status of pending requests, and more.

USER NAME OR E-MAIL: *

nicksmith

PASSWORD: *

Strong

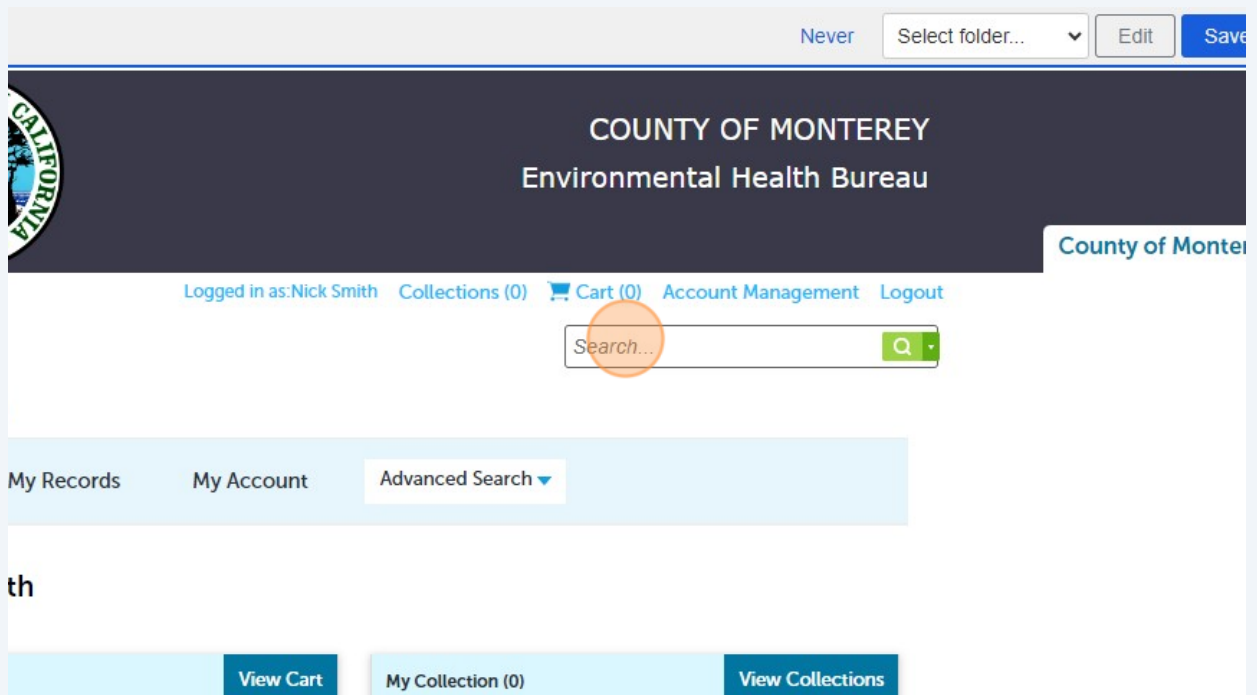
Sign In

Remember me on this device

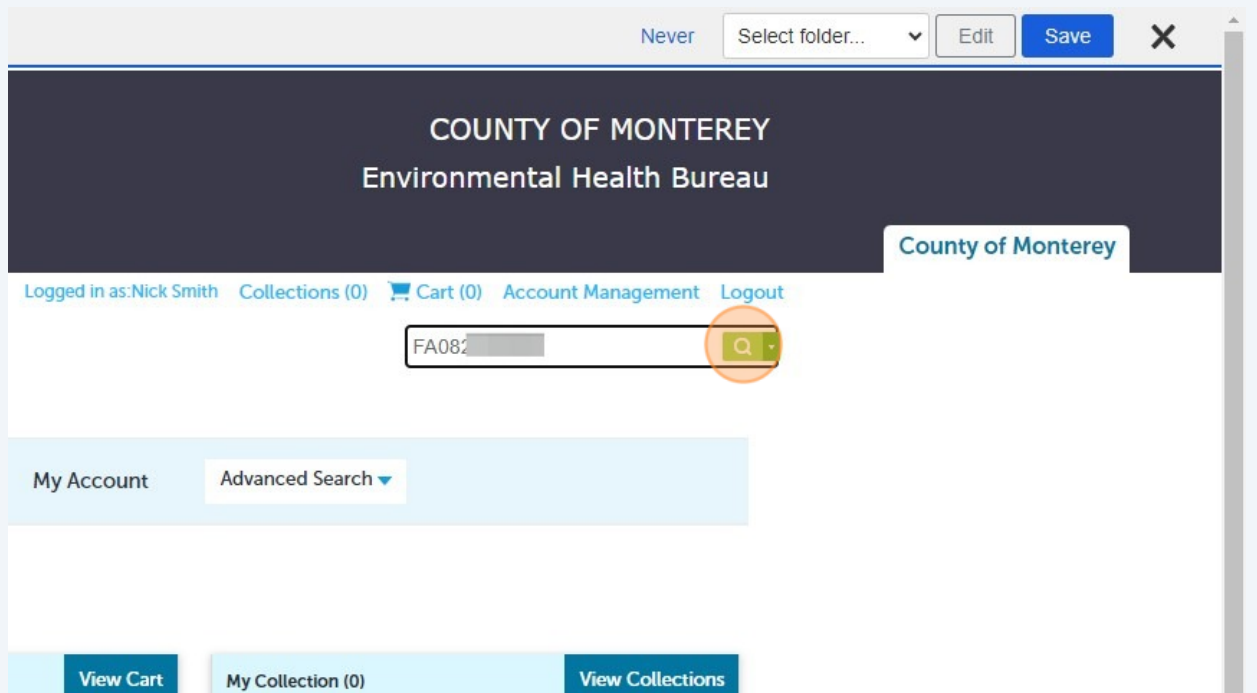
Not Registered?
CREATE AN ACCOUNT

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11 Click this search field.



12 Enter the Facility ID from your invoice or statement.
The Facility ID will generally start with an (e.g., "FA1234567").




13 Click green search button.

COUNTY OF MONTEREY
Environmental Health Bureau

County of Monterey

Logged in as: Nick Smith Collections (0) Cart (0) Account Management Logout

FAC 

My Account Advanced Search

g results.

All Records

14 Note the items that show "Active"
These are the items that generally require annual fees.

All Records

Record Type	Module	Short Notes	Project Name	Status
Hazardous Waste Generator Permit	EnvHealth	PT0	ST	Inactive
Environmental Health Facility	EnvHealth		ST	Active
Hazardous Materials Business Plan Permit	EnvHealth	PT0	ST	Active
Hazardous Materials Business Plan Permit	EnvHealth	PT0	ST	Active

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15

Click on the first Active permit of the type listed on your invoice. These generally start with "PR."


EXPLORE BY CATEGORY: RECORDS(47)

Records

Showing 1-4 of 4 | [Download results](#)

Date	Record Number	Record Type	Module	Short Notes	Project Name
08/29/2016	PR061	Hazardous Waste Generator Permit	EnvHealth	PTI	
03/02/2007	FA082	Environmental Health Facility	EnvHealth		
03/02/2007	PR061	Hazardous Materials Business Plan Permit	EnvHealth	PTI	
03/02/2007	PR061	Hazardous Materials Business Plan Permit	EnvHealth	PTI	


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16

When the permit detail is in view, click Add to Cart.

County of Monterey

Logged in as: Nick Smith | Collections (0) |  Cart (0) | [Account Management](#) | [Logout](#)

FA082

Applications

in Permit

[Add to cart](#)
[Add to collection](#)

▼


17 If you have more active Permits, repeat. Continue to add renewal fees to your cart.

Records

Showing 1-4 of 4 | [Download results](#)


Date	Record Number	Record Type	Module	Short Notes	Project Name
08/29/2016	PRO6	Hazardous Waste Generator Permit	EnvHealth	PTC	
03/02/2007	FA08	Environmental Health Facility	EnvHealth		
03/02/2007	PRO6	Hazardous Materials Business Plan Permit	EnvHealth	PTC	
03/02/2007	PRO6	Hazardous Materials Business Plan Permit	EnvHealth	PTC	

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18 At any time, you may click Cart and see what fees have been added for checkout.

Never Select folder... Edit Save

 COUNTY OF MONTEREY
Environmental Health Bureau

County of Monterey

Logged in as: Nick Smith Collections (0)  Cart (2) Account Management Logout

FA08 

ion Search Applications

2: **als Business Plan Permit** [Add to cart](#)
itive
6/30/2023

Your selection has been added to cart.

19 Click Edit to remove items. Click Check-out to enter payment information.

Step 1: Select item to pay

Click on the arrow in front of a row to display additional information. Items can be saved for a later link.

PAY NOW

12360 Christensen RD, Salinas
2 Application(s) | \$1,061.00

▶ Hazardous Materials Business Plan Permit PR0619621	Total due: \$858.00
▶ Hazardous Materials Business Plan Permit PR0619622	Total due: \$203.00

Total amount to be paid: \$1,061.00
Note: This does not include additional fees which may be assessed later.

[Checkout](#) [Edit Cart »](#) [Continue Shopping »](#)

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20 Confirm payment amount, choose Payment Method, and enter payment details.

PAYMENT INFORMATION > PAYER INFORMATION > REVIEW & SUBMIT > COMPLETE



Payment Amount


\$ 1,061 .00

Payment Method

New Card

Card Number **Expiration Date** **Security Code** [What is this?](#)

I'm not a robot 
reCAPTCHA
Privacy · Terms

Please note you will not be

21 Don't forget to check "I'm not a robot."



1,061 .00


Payment Method

New Card

Card Number **Expiration Date** **Security Code** [What is this?](#)

123456789 02 - Feb 2023 123

I'm not a robot  reCAPTCHA
Privacy - Terms

[Cancel](#)

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22 Click continue to complete the payment process.

Expiration Date **Security Code** [What is this?](#)

02 - Feb 2023 123

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