

**ENVIRONMENTAL DOCUMENT TRANSMITTAL**  
**MONTEREY COUNTY CLEARINGHOUSE**  
(MONTEREY COUNTY HCD-PLANNING)

**Date comments due back to  
Monterey County Clearinghouse:**

**Instructions:** All environmental documents transmitted to Monterey County for review must be submitted electronically along with this completed form to the following e-mail address: [clearinghouse@co.monterey.ca.us](mailto:clearinghouse@co.monterey.ca.us)

If the environmental document is over 5 megabytes, the County Clearinghouse will accept the environmental document(s) on CD. The outside agency/other County agency will be responsible for burning & submitting the required number of CDs to be distributed.

<b>Project Title:</b>	
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<b>File Number:</b>	OR	<b>State Clearinghouse (SCH) #:</b>	
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<b>Project Location:</b>	
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<b>Assessor's Parcel Number(s):</b>	
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<b>Brief Project Description:</b>	

<b>Lead Agency:</b>			
<b>Contact Name:</b>			
<b>Phone #:</b>		<b>Email:</b>	
<b>Date comments are due back to Lead Agency:</b>			

<b>Document Type (Check all that apply)</b>	
<input type="checkbox"/>	ADMINISTRATIVE DRAFT DOCUMENT Internal Review ( <b>Not for Public Disclosure</b> ):
<input type="checkbox"/>	Notice of Preparation (EIR)
<input type="checkbox"/>	Negative Declaration
<input type="checkbox"/>	Mitigated Negative Declaration
<input type="checkbox"/>	Environmental Assessment
<input type="checkbox"/>	Environmental Impact Report (EIR) TYPE (Check one): <input type="checkbox"/> Draft <input type="checkbox"/> Addendum <input type="checkbox"/> Subsequent <input type="checkbox"/> Supplemental Environmental Impact Report (EIR)
	Revised Topics (List):
<input type="checkbox"/>	Re-circulated Draft
<input type="checkbox"/>	Environmental Impact Statement (EIS)
<input type="checkbox"/>	Other (Specify type):

**Project issues discussed in document:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Aesthetic/Visual           | <input type="checkbox"/> Agricultural Land       | <input type="checkbox"/> Air Quality                     |
| <input type="checkbox"/> Archeological/Historical   | <input type="checkbox"/> Biological Resources    | <input type="checkbox"/> Coastal Zone                    |
| <input type="checkbox"/> Drainage/Absorption        | <input type="checkbox"/> Economic Jobs           | <input type="checkbox"/> Fiscal                          |
| <input type="checkbox"/> Flood Plain/Flooding       | <input type="checkbox"/> Forest Land/Fire Hazard | <input type="checkbox"/> Geologic/Seismic                |
| <input type="checkbox"/> Minerals                   | <input type="checkbox"/> Noise                   | <input type="checkbox"/> Population/Housing Balance      |
| <input type="checkbox"/> Public Services/Facilities | <input type="checkbox"/> Recreation/Parks        | <input type="checkbox"/> Schools/Universities            |
| <input type="checkbox"/> Septic Systems             | <input type="checkbox"/> Sewer Capacity          | <input type="checkbox"/> Soil Erosion/Compaction/Grading |
| <input type="checkbox"/> Solid Waste                | <input type="checkbox"/> Toxic/Hazardous         | <input type="checkbox"/> Traffic/Circulation             |
| <input type="checkbox"/> Vegetation                 | <input type="checkbox"/> Water Quality           | <input type="checkbox"/> Water Supply/Groundwater        |
| <input type="checkbox"/> Wetland/Riparian           | <input type="checkbox"/> Growth Inducement       | <input type="checkbox"/> Land Use                        |
| <input type="checkbox"/> Cumulative Effects         | <input type="checkbox"/> Greenhouse Gases        | <input type="checkbox"/> Other: _____                    |

**Reviewing Agencies Checklist**

Lead Agencies may recommend clearinghouse distribution to County Departments/Agency by checking off agencies below:

<input type="checkbox"/>	Public Works, Facilities & Parks	
<input type="checkbox"/>	HCD – Environmental Services	
<input type="checkbox"/>	HCD – Engineering	
<input type="checkbox"/>	HCD – Housing	
<input type="checkbox"/>	Environmental Health Bureau (EHB)	
<input type="checkbox"/>	Monterey County Water Resources Agency (WRA)	
<input type="checkbox"/>	Agricultural Commissioner	
<input type="checkbox"/>	Sheriffs’ Office	
<input type="checkbox"/>	Fire Department (please specify)	
<input type="checkbox"/>	Other (please list)	

**Public Review Period**  
 (If applicable) \_\_\_\_\_ through \_\_\_\_\_

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**Clearinghouse Use Only – Below Line**

<b>Date Lead Agency submitted document to Monterey County Clearinghouse:</b>	
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**Document transmitted to the following Departments/Agencies:**

- |                              |                                  |                              |                                  |   |
|------------------------------|----------------------------------|------------------------------|----------------------------------|---|
| <input type="checkbox"/> PWF | <input type="checkbox"/> ENG     | <input type="checkbox"/> WRA | <input type="checkbox"/> SHERIFF | <input type="checkbox"/> OTHER (SPECIFY): |
| <input type="checkbox"/> ES  | <input type="checkbox"/> HOUSING | <input type="checkbox"/> AG  | <input type="checkbox"/> FIRE    | _____                                     |
| <input type="checkbox"/> EHB |                                  |                              |                                  |   |

<b>Date document routed to other agencies:</b>	
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<b>Clearinghouse Personnel Initials:</b>	
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